

REIMBURSABLE DETAIL OPPORTUNITY
U.S. DEPARTMENT OF JUSTICE
COMMUNITY RELATIONS SERVICE
SENIOR COUNSEL / COUNSEL

Application Deadline: June 17, 2024 or Until Filled

Title: Senior Counsel or Counsel

Duration: 120-day reimbursable detail with an option to extend.

About the Office:

The Community Relations Service (CRS) serves as “America’s Peacemaker” for the U.S. Department of Justice. CRS helps local communities address community conflicts and tensions arising from differences of race, color, and national origin. CRS also helps communities develop strategies to prevent and respond to hate crimes committed on the basis of actual or perceived race, color, national origin, gender, gender identity, sexual orientation, religion, or disability.

Job Description:

This position serves as a Counsel or Senior Counsel of CRS within the U.S. Department of Justice. The Counsel or Senior Counsel works under the general guidance of the Director, with responsibility for implementation of national conciliation services to address conflicts resulting from the investigation of unsolved civil rights era cases under the Emmett Till Unsolved Civil Rights Crime Act (“Emmett Till Act”), signed into law on October 8, 2008, and its Reauthorization, signed into law on December 16, 2016. The Counsel or Senior Counsel may also work on other matters, as assigned by the Director, that advance the mission and operation of CRS.

Major Duties:

- Facilitating community dialogues and listening sessions relating to conflicts arising from unsolved civil rights era crimes.
- Partnering with law enforcement agencies and communities to help resolve conflicts resulting from unsolved civil rights era crimes.
- Analyzing legal and policy issues relating to the Emmett Till Act and conflicts resulting from unsolved civil rights era crimes.
- Monitoring the status and progress of community outreach and conciliation work relating to conflicts resulting from unsolved civil rights era crimes.
- Assessing community conflicts arising from unsolved civil rights era crimes.
- Making recommendations regarding the appropriate community outreach to take to address community conflicts arising from unsolved civil rights era crimes.
- Communicating with law enforcement agencies and community stakeholders to facilitate dialogues on community conflicts arising from unsolved civil rights era crimes.
- Drafting, revising, reviewing, and editing reports, memos, speeches, correspondence, talking points, press releases, and internal communications relating to the Emmett Till

Act, and community outreach and conciliation work relating to conflicts resulting from unsolved civil rights era crimes.

- Participating in meetings, working groups, and committees on matters relating to conflicts resulting from unsolved civil rights era crimes.
- Developing and maintaining strong external working relationships with other DOJ components, state, local, and tribal government officials, and community stakeholders.
- Providing additional counsel, advice, legal research, policy analysis, and recommendations, as directed by the Director, regarding community outreach, conflict resolution, training and program development, and strategic implementation of CRS's priorities.

Required Qualifications:

Interested applicants must possess a J.D., or equivalent, degree, be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia, and be an active member of the bar in good standing.

Preferred Qualifications:

- Demonstrated expertise in leading people;
- Strong written and oral communication skills;
- Experience briefing senior organizational leaders;
- Experience organizing and leading public events;
- Ability to make timely decisions;
- Strong organizational and interpersonal skills; and
- Ability to manage multiple assignments under tight deadlines.

Application Process:

All interested applicants should submit a resume and cover letter highlighting experience relevant to the duties and qualifications listed above via email to Julius.Nam3@usdoj.gov and DurShawn.Seward@usdoj.gov with the subject line "CRS Senior Counsel/Counsel Detail Opportunity."

Number of Positions: Up to 5

Location: Detailees may perform work in CRS's headquarters office in Washington, D.C., in one of CRS's ten regional offices, or remotely from their current duty stations so long as they are able to travel as required.

Relocation Expenses: Relocation expenses are not authorized.

Travel: Substantial travel will be required. CRS will reimburse official travel and per diem expenses per Department of Justice regulations and policies.

Salary Information: This is a reimbursable detail assignment open to current federal employees. Under a detail assignment, there is no change to the selectee's base pay.

Department Policies:

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of race, color, religion, national origin, sex – including gender identity, sexual orientation, or pregnancy status - or because of age (over 40), physical or mental disability, protected genetic information, parental status, marital status, political affiliation, or any other non-merit based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing noncitizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a

Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of non-service-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that their retirement was due to a permanent service-connected disability or that they were transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

Deadline: Monday, June 17, 2024 or Until Filled